



iNeedWork.com

TAKING THE GRIND OUT OF SEARCHING FOR WORK

Frequently Asked Questions (FAQs)

Welcome! At **iNeedWork.com**, we believe in keeping our services simple, transparent and grounded. This document answers our most common client questions about how we work, our packages, and how we protect your information.

General Questions

What makes iNeedWork.com different from standard recruitment agencies or AI tools?

We are not AI bots, automated screening systems, or distant recruitment agents. We are real people who focus on 'brand you'. Our team takes a practical, hands-on approach to finding genuine opportunities, combining over 20 years of high-level corporate hiring expertise with supportive, down-to-earth guidance that helps take the stress out of your job search.

Where are you located? Do I need to meet you in person?

Location is never a problem! Generally, all of our services are delivered virtually, meaning we can cater for anyone, anywhere. No matter where you are based, you can access our full support right from your preferred device.

Can I trust that my personal data is secure with you?

Absolutely. We take data privacy incredibly seriously. We are fully registered with the Information Commissioner's Office (ICO) and strictly comply with all UK data protection and GDPR regulations. Your personal information, employment history, and application data are managed under strict, secure protocols from day one.

Is this a service where I just write something and send it over to you?

Not at all. Across our core CV and job-hunting packages, we work in close partnership with you. This is a highly collaborative process to uncover and deliver 'brand you'—it is not a service being 'done to you'. You are part of the journey to ensure the final result is authentically you.

Our Service Packages & Timelines

1. Student Essentials (Entry Level CVs)

Who is it for? Young people aged 16–22, including school leavers, students, graduates and NEETs (Not in Education, Employment or Training).

What is the timeline? Because entry-level CVs are lighter, we can move a bit faster while maintaining quality. Once we gather your details, your bespoke CV and professional LinkedIn profile are typically delivered in 5 to 7 working days.

Need more than one version? If you are targeting a couple of different industries, additional tailored CVs are available at discounted prices.

2. The 'Pro Launch' Hook (Professional CVs)

Who is it for? Seasoned professionals, career changers, individuals new to the UK, and those re-entering the workforce.

What is the timeline? We take time to understand your professional background and shape your experience into a clear, market-ready CV and LinkedIn profile. Your completed strategy, rewritten CV, and updated LinkedIn profile details are typically delivered within 7 to 10 working days from our kick-off chat.

Need more than one version? Additional tailored CVs are available at discounted prices if you are keeping your options open across different sectors.

3. The 'Campaign' (CV and Job Search) — Our Full-Service Package

Who is it for? Job seekers who want us to take care of the entire process from start to finish.

What do I get? This package deals with the full job search process. We collaborate with you to build your strategy, and then we handle the endless digital grind: managing applications, crafting tailored cover letters, and preparing you thoroughly for interviews.

What is the timeline? This is an intensive three-week service offering.

Can I extend it? Yes! If you want us to keep hunting for you beyond the initial three weeks, the service can be renewed easily in monthly instalments at a significantly lower cost, as your heavy-lifting CV and profile strategy are already complete.

4. Gear Up! (The Skills Boost)

Who is it for? Anyone looking to sharpen existing practical workplace skills, build confidence, or acquire new skills to explore and move towards a new career pathway.

What subjects do you offer? Our current 'taster' toolkit sessions cover Business Analysis and Project Management. We are also developing IT helpdesk and support disciplines, while continuing to expand our practical, skills-based training offer, with courses such as Traffic Management currently being onboarded for future delivery.

How is it delivered? Some training is delivered virtually, subject to availability, while certain courses, particularly practical, skills-based ones, may require in-person attendance. Sessions conclude with light-touch assessments to check your understanding and help you feel confident moving forward. If

you require more in-depth or comprehensive training, this can be arranged on request at an additional cost, so please get in touch to discuss your needs.

Privacy, Data, and How the Job Search Works

How do you handle applications securely on my behalf during the Campaign package?

To protect your personal privacy and ensure your primary personal inbox is not flooded with recruitment spam, we establish a secure, dedicated system to route, submit, and track all of your job applications. This allows us to handle the digital grind and speak to employers on your behalf while keeping your job hunt incredibly organised.

What happens to my data and application history when the service ends?

1. We hand over exclusive, full ownership of the application tracking history and routing credentials entirely to you.
2. We completely log out of and remove your application data from our own operational systems.
3. You will sign a quick digital confirmation to verify you have accepted total ownership of your new career assets.

Ready to take the first step?

It all starts with a chat. Get in touch by:

- visiting www.i-need-work.com
- calling **0207 965 7464**
- emailing INeedWork@t-heritageconsultancy.com

Let us help map out the right strategy to move your career forward.